



# TRINITY ACADEMY

## Confidential *Principal* Recommendation

**Parents:** Please complete the following box and give to the principal at your student's current school with a Trinity addressed envelope.

**Name of student:** \_\_\_\_\_  
**Applying to grade:** \_\_\_\_\_  
**Name of Principal:** \_\_\_\_\_  
**Name of school:** \_\_\_\_\_  
**School Address:** \_\_\_\_\_  
**School Phone:** \_\_\_\_\_

**To the Principal:** Thank you for taking the time to complete this recommendation form.

Please mail directly or fax to:

Trinity Academy, Admissions

12345 E. 21st. St. N.

Wichita, KS 67206

Main: 316-634-0909

Admissions: 316-425-5436

Fax: 316-634-0928

- Do you section student according to ability? \_\_\_\_\_ If so, in what subject (s) is the student in the most advanced section? \_\_\_\_\_
- Does the student have any significant limitations (physical, social, mental, emotional)? \_\_\_\_\_
- Is the student's academic record with you a true index of ability or have there been outside circumstances which have affected his/her achievement? (example: extensive illness, difficult home situation, death of close relative, etc) If not a true index, please explain.  
 \_\_\_\_\_  
 \_\_\_\_\_
- The student has been sent to my office for disciplinary problems:  
 \_\_\_\_\_ often \_\_\_\_\_ seldom \_\_\_\_\_ never
- The student has had an out of school suspension \_\_\_\_\_ times. If one or more, please explain below.  
 \_\_\_\_\_
- Has the student been expelled and asked not to return? \_\_\_\_\_ yes \_\_\_\_\_ no

RATING	5	4	3	2	1	NUMBER
INTEGRITY	Exceptionally upright	Noticeably upright	Upright, no cause to question	Weak or questionable	Record of dishonesty	
CONDUCT	Outstanding	Generally excellent	Good acceptable	Marginal	Poor or Reprehensible	
LEADERSHIP RESPONSIBILITY	Outstanding	Commendable	Capable of minor positions	No sign of leadership	Irresponsible	
INTEREST IN NON ACADEMICS	Outstanding	Good involvement	Active in some activities	Minor participation	No participation	
RESPECT FOR AUTHORITY	Outstandingly respectful	Consistently respectful	Mild resistance to authority	Some rebellion to authority	Rebellious to authority	
PARENTAL SUPPORT OF SCHOOL	Exceptionally supportive	Always supportive	Usually supportive	Sometimes unsupportive	Unsupportive and critical	

OTHER COMMENTS \_\_\_\_\_

**Signature of Principal:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Phone:** \_\_\_\_\_